



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE COUNCIL

WEDNESDAY 21ST JUNE 2017, AT 6.00 P.M.

PARKSIDE SUITE - PARKSIDE

SUPPLEMENTARY DOCUMENTATION

The attached papers were specified as "to follow" or is additional information in respect of the Agenda previously distributed relating to the above mentioned meeting.

8. Potential Recommendation from the Licensing Committee to take place on 12th June 2017 (Pages 1 - 10)

To consider a potential recommendation from the Licensing Committee on the adoption of a draft position statement with respect to Sections 165-167 of the Equality Act 2010.

9. Recommendations from the Cabinet (Pages 11 - 14)

To consider the recommendations from the meeting of the Cabinet held on **14th June 2017**

10. To receive the minutes of the meetings of the Cabinet held on 14th June 2017 (Pages 15 - 24)

12. Motions on Notice (Pages 25 - 26)

A period of up to one hour is allocated to consider the motions on notice. This may only be extended with the agreement of the Council.

- Background Information On The Recommendations From The Cabinet On Revised Treasury Management Strategy Statement And Investment Strategy 2017/18 To 2019/20 – Additional Note (Pages 27 - 28)
14. Background Information on the recommendation from Cabinet on Facilities Management and Cleaning Review Business Case - SSB Minutes and Additional Note (Pages 29 - 36)

15. Background Information on the recommendation from Cabinet on Parks and Open Spaces Review Business Case – Additional Note (Pages 37 - 38)

K. DICKS
Chief Executive

Parkside
Market Street
BROMSGROVE
Worcestershire
B61 8DA

16th June 2017

LICENSING COMMITTEE – 12th JUNE 2017

RECOMMENDATIONS TO THE COUNCIL

EQUALITY ACT 2010 – SECTIONS 165 TO 167 POSITION STATEMENT

The Licensing Committee has considered a report on the recently enacted provisions of sections 165 to 167 of the Equality Act 2010, the Department for Transport (DfT), Statutory Guidance, Access for wheelchair users to Taxis and Private Hire Vehicles, as detailed at Appendix 1 to the report and the draft Position Statement with respect to Sections 165 to 167 of the Equality Act 2010, as detailed as Appendix 2 to the report.

On 7th February 2017 the Department for Transport (DfT) announced their intention to implement sections 165 to 167 of the Equality Act 2010 and made the Equality Act 2010 (Commencement No. 12) Order 2017, which took effect on 6th April 2017.

As a result of this change to the law, drivers of designated wheelchair accessible taxi and private hire vehicles are now obliged to:

- transport wheelchair users in their wheelchair
- provide passengers in wheelchairs with appropriate assistance
- charge wheelchair users the same as non-wheelchair users

The new rules apply in England, Wales and Scotland, apply to both taxis and private hire vehicles and affect vehicles that are designated as wheelchair accessible.

Drivers found to be discriminating against wheelchair users face fines of up to £1,000. Drivers may also face having their taxi or private hire vehicle licence suspended or revoked by their licensing authority. Drivers unable to provide assistance for medical reasons are able to apply to the Council for an exemption from the new requirements.

The new powers only apply in those areas where the licensing authority has decided to maintain a list of designated vehicles under section 167 of the Equality Act 2010 and where the driver is driving a vehicle included on the list of designated vehicles maintained by the licensing authority.

In order to be able to enforce the new provisions, it is recommended that the Council maintains a list of designated vehicles under section 167 of the Equality Act 2010.

The position statement with respect to Sections 165 to 167 of the Equality Act 2010, contains the following:

- An introduction to the legislative provisions
- A commitment to maintaining a list of designated vehicles

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- The accessibility requirements for vehicles that will be entered onto the designated list
- A summary of the duties placed on drivers of designated vehicles
- An explanation of how applications for exemptions from the duties will be dealt with
- A statement on the approach that will be taken in relation to enforcing compliance with the duties.

It is therefore RECOMMENDED

(a) that the Council adopts the draft position statement with respect to sections 165 to 167 of the Equality Act 2010, as detailed at Appendix 2 to the report.

LICENSING COMMITTEE

12 June 2017

EQUALITY ACT 2010 – SECTIONS 165 – 167
POSITION STATEMENT ON THE MAINTENANCE OF A LIST OF
DESIGNATED VEHICLES

Relevant Portfolio Holder	Councillor P.J. Whittaker
Portfolio Holder Consulted	Yes
Relevant Head of Service	Simon Wilkes – Head of Worcestershire Regulatory Services
Wards Affected	All Wards
Ward Councillor Consulted	N/A
Non-Key Decision	

1. **SUMMARY OF PROPOSALS**

This report aims to highlight to Members the recently enacted provisions of sections 165 to 167 of the Equality Act 2010 and invites Members to consider whether the Council wishes to maintain a list of designated vehicles in accordance with section 167 of the Act and if so, what accessibility requirements will have to be met by vehicles included on the list of designated vehicles.

2. **RECOMMENDATIONS**

That Members RESOLVE to recommend to Council the adoption of the draft position statement with respect to sections 165 – 167 of the Equality Act 2010 as shown at Appendix 2

3. **KEY ISSUES**

Financial Implications

- 3.1 The additional costs of maintaining a list of designated vehicles are not anticipated to be significant and would be met from existing budgets held by Worcestershire Regulatory Services.

Legal Implications

- 3.2 The legal implications can be found in the main body of the report.

LICENSING COMMITTEE

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Service / Operational Implications

- 3.3 On 7th February 2017 the Department for Transport (DfT) announced their intention to implement sections 165 – 167 of the Equality Act 2010 by and made the Equality Act 2010 (Commencement No. 12) Order 2017 which subsequently took effect on 6th April 2017.
- 3.5 As a result of this change to the law, drivers of designated wheelchair accessible taxi and private hire vehicles are now obliged to:
- transport wheelchair users in their wheelchair
 - provide passengers in wheelchairs with appropriate assistance
 - charge wheelchair users the same as non-wheelchair users
- 3.6 The new rules apply in England, Wales and Scotland, apply to both taxis and private hire vehicles and affect vehicles that are designated as wheelchair accessible.
- 3.7 Drivers found to be discriminating against wheelchair users face fines of up to £1,000. Drivers may also face having their taxi or private hire vehicle licence suspended or revoked by their licensing authority. Drivers unable to provide assistance for medical reasons are able to apply to the Council for an exemption from the new requirements.
- 3.8 The new powers only apply in those areas where the licensing authority has decided to maintain a list of designated vehicles under section 167 of the Equality Act 2010, and where the driver is driving a vehicle included on the list of designated vehicles maintained by the licensing authority.
- 3.9 In order to be able to enforce the new provisions, officers are recommending that the Council decides to maintain a list of designated vehicles under section 167.
- 3.10 A vehicle can then be added to the list of designated vehicles provided:
- (a) it is either a taxi or a private hire vehicle, and
 - (b) it conforms to such accessibility requirements as the licensing authority thinks fit.
- 3.11 The Department for Transport has published guidance on the accessibility requirements that licensing authorities should apply. This guidance can be found at Appendix 1. Licensing authorities that decide to maintain a list of vehicles under section 167 of the Equality Act 2010 have a legal obligation to have regard to this guidance under section 167(7).

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- 3.12 Having considered the guidance at Appendix 1, officers recommend that the Council resolves to adopt the draft position statement shown at Appendix 2 to the report.
- 3.13 The position statement contains the following:
- An introduction to the legislative provisions
 - A commitment to maintaining a list of designated vehicles
 - The accessibility requirements for vehicles that will be entered onto the designated list
 - A summary of the duties placed on drivers of designated vehicles
 - An explanation of how applications for exemptions from the duties will be dealt with
 - A statement on the approach that will be taken in relation to enforcing compliance with the duties.
- 3.14 Adoption of this position statement is being recommended to all six Councils in Worcestershire whose taxi and private hire licensing functions are carried out by Worcestershire Regulatory Services. This is in order to achieve consistency in the enforcement of these new provisions across Worcestershire in the interests of transparency and fairness to both licence holders and wheelchair users.
- 3.15 The Licensing Committee are asked to recommend adoption of the draft position statement at Appendix 2 to Council.

4. RISK MANAGEMENT

- 4.1 If the Council does not decide to maintain a list of designated vehicles under section 167 of the Equality Act 2010, the new protections the legislation provides for wheelchair users will not be applicable in the Council's area. This would carry a significant risk of reputational damage for the Council.

5. APPENDICES

- Appendix 1 – Guidance on Accessibility Requirements
Appendix 2 – Draft Position Statement

LICENSING COMMITTEE

12 June 2017

AUTHOR OF REPORT

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SECTIONS 165 – 167 OF THE EQUALITY ACT 2010

POSITION STATEMENT

Introduction

The Government commenced sections 165 and 167 of the Equality Act 2010, in so far as they were not already in force, on 6th April 2017.

Section 167 of the Act provides licensing authorities with the powers to make lists of wheelchair accessible vehicles (i.e. “designated vehicles”), and section 165 of the Act then place duties on the drivers of those vehicles to carry passengers in wheelchairs, provide assistance to those passengers and prohibits them from charging extra.

The requirements of section 165 do not apply to drivers who have a valid exemption certificate and are displaying a valid exemption notice in the prescribed manner. An exemption certificate can be issued under section 166 of the Act.

This allows Local Authorities to exempt drivers from the duties under section 165 where it is appropriate to do so, on medical grounds or because the driver’s physical condition makes it impossible or unreasonably difficult for them to comply with those duties.

In adopting this position statement, Bromsgrove District Council has had regard to the guidance issued by the Secretary of State under section 167(6) of the Equality Act 2010.

Maintaining a List of Designated Vehicles

Section 167 of the Act permits, but does not require, licensing authority to maintain a designated list of wheelchair accessible hackney carriage and private hire vehicles.

Whilst not being under a specific legal duty to maintain a list of designated vehicles, Bromsgrove District Council has decided that it will do so.

The list of designated vehicles will be published and maintained by Bromsgrove District Council with effect from **1st December 2017**. This will provide a reasonable amount of time for drivers to make applications for exemption from the duties that will be placed upon them once a list of designated vehicles is published.

Once published, the list of designated vehicles will be available to access via the Bromsgrove District Council website. A hard copy of the list of designated vehicles will also be provided on request. To request a hard copy of the list of designated vehicles you will need to contact Worcestershire Regulatory Services by emailing wrsenquiries@worcsregservices.gov.uk or telephoning 01905 822799.

Accessibility Requirements for Vehicles Included on the List of Designated Vehicles

The Act states that a vehicle can be included on a licensing authority's list of designated vehicles if it conforms to such accessibility requirements as the licensing authority thinks fit. However, it also goes on to explain that vehicles placed on the designated list should be able to carry passengers in their wheelchairs should they prefer.

Bromsgrove District Council has decided that a vehicle will only be included in the authority's list if it would be possible for the user of a "reference wheelchair" to enter, leave and travel in the passenger compartment in safety and reasonable comfort whilst seated in their wheelchair. For this purpose, a "reference wheelchair" is as defined in Schedule 1 of the Public Service Vehicle Accessibility Regulations 2000.

The Duties Placed on Drivers of Designated Vehicles

Section 165 of the Act sets out the duties placed on drivers of designated wheelchair accessible hackney carriage and private hire vehicles.

The duties are:

- to carry the passenger while in the wheelchair;
- not to make any additional charge for doing so;
- if the passenger chooses to sit in a passenger seat to carry the wheelchair;
- to take such steps as are necessary to ensure that the passenger is carried in safety and reasonable comfort; and
- to give the passenger such mobility assistance as is reasonably required.

The Act then goes on to define mobility assistance as assistance:

- To enable the passenger to get into or out of the vehicle;
- If the passenger wishes to remain in the wheelchair, to enable the passenger to get into and out of the vehicle while in the wheelchair;
- To load the passenger's luggage into or out of the vehicle;
- If the passenger does not wish to remain in the wheelchair, to load the wheelchair into or out of the vehicle.

It is an offence for the driver (unless exempt) of a hackney carriage or private hire vehicle which is on the licensing authority's designated list to fail to comply with these duties.

Exemptions from the Duties Placed on Drivers of Designated Vehicles

Some drivers may have a medical condition or a disability or physical condition which makes it impossible or unreasonably difficult for them to provide the sort of physical assistance which these duties require. That is why the Act allows licensing authorities to grant exemptions from the duties to individual drivers.

Section 166 allows licensing authorities to exempt drivers from the duties to assist passengers in wheelchairs if they are satisfied that it is appropriate to do so on medical or physical grounds. The exemption can be valid for as short or long a time period as the LA thinks appropriate, bearing in mind the nature of the medical issue. If exempt, the driver will not be required to perform any of the duties.

If a licensed driver wishes to obtain an exemption from the duties placed on them under section 165, they must complete the relevant application form and submit this to the licensing authority alongside relevant supporting evidence. The supporting evidence must include a letter or report from the licensed driver's general practitioner.

If required, a licensed driver seeking to obtain an exemption from the duties, must submit to an examination by an independent medical practitioner appointed by the licensing authority. The decision as to whether an exemption is granted and for how long, will be taken by the Head of Worcestershire Regulatory Services.

If the exemption application is successful then the licensing authority will issue an exemption certificate and provide an exemption notice for the driver to display in their vehicle.

If the exemption application is unsuccessful, the applicant will be informed in writing within a reasonable timescale and provided with a clear explanation of the reasons for the decision.

Section 172 of the Act enables drivers to appeal against the decision of the licensing authority not to issue an exemption certificate. That appeal should be made to the Magistrate's Court and must be made within 28 days beginning with the date of the refusal.

Enforcement

It is important to note that a driver will be subject to the duties set out in section 165 of the Equality Act 2010 if the vehicle they are driving appears on the designated list of the licensing authority that licensed them, and the licensing authority has not provided them with an exemption certificate, regardless of where the journey starts or ends.

Bromsgrove District Council will look to take firm action where drivers breach their duties under section 165 of the Act and will use all their available powers to ensure that drivers who discriminate against disabled passengers are held accountable for their actions.

If a driver receives a conviction for breaching their duties under section 165 of the Act, the authority will review whether or not they remain a fit and proper person to hold a licence to drive hackney carriage or private hire vehicles.

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CABINET

RECOMMENDATIONS TO THE COUNCIL

14TH JUNE 2017

1. REVISED TREASURY MANAGEMENT STRATEGY 2017/18 – 2019/20

The Cabinet has considered a report on the proposed revision of the Treasury Management Strategy Statement and Investment Strategy to increase the Council's authorised and operational borrowing limit by £6m.

At Cabinet Members were reminded that the authorised and operational borrowing limits for 2017/18 had been approved by Council in March 2017 at £15m and £12m respectively as part of the Treasury Management Strategy Statement and Investment Strategy. There was an option to amend the limits during the financial year if necessary.

It was noted that the Council had entered into an agreement to pay Worcestershire Pension Fund pension payments for the next three years in advance. This would mean the Council would receive a discount which, after allowing for any temporary borrowing costs would result in a saving of £137k per annum for three years. Therefore in order to enable cash flow to be managed during 2017/18 it would be necessary to increase the Operational and Authorised borrowing limits by £6m.

Cabinet were in support of the proposal and requested that a breakdown of the cost of borrowing and discount for each year be provided for Members. *(This note is included in the Supplementary Agenda pack)*

At Cabinet Officers also reported that potentially there may be further proposals during the year to amend the Treasury Strategy as part of Business Cases to be considered by Members in order to meet the requirements of the Council's Commercialism agenda.

It is RECOMMENDED

- (a) that the Authorised Limit for borrowing be increased from £15million to £21million for 2017/18;
- (b) that the Operational Limit for borrowing be increased from £12million to £18million for 2017/18

2. FACILITY MANAGEMENT AND CLEANING REVIEW BUSINESS CASE

The Cabinet has considered the Business Case for a shared Facility Management (Caretaking) and Cleaning Service in Bromsgrove District

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Council and Redditch Borough Council. The Business Case had been recommended for approval by the Shared Services Board.

It was noted that the Overview and scrutiny Board had requested additional information in the form of a breakdown of costs in relation to Parkside. This request was endorsed by the Cabinet. *(This note is included in the Supplementary Agenda pack)*

It is RECOMMENDED

That the proposals set out in the facility Management and Cleaning Review Business Case be approved and implemented.

(The report and appendices in respect of this recommendation are Exempt and are included on “pink” paper at the back of the Council agenda. If Members wish to refer/comment in detail on the documents it will be necessary to consider the Exclusion of the Public from the meeting)

3. PARKS AND OPEN SPACES REVIEW BUSINESS CASE

The Cabinet has considered the Business Case for a Shared Parks and Green Space Stewardship Team in Bromsgrove District Council and Redditch Borough Council. The proposal had been recommended for approval by the Shared Services Board. A brief addendum was circulated containing a summary of total savings and an amended section of the risk matrix. *(This note is included in the Supplementary Agenda pack)*

It is RECOMMENDED

That the proposals set out in the Parks and Green Spaces Stewardship Team Business case be approved and implemented.

(The report and appendices in respect of this recommendation are Exempt and are included on “pink” paper at the back of the Council agenda. If Members wish to refer/comment in detail on the documents it will be necessary to consider the Exclusion of the Public from the meeting)

4. LEGAL, EQUALITIES AND DEMOCRATIC SERVICES SERVICE REVIEW BUSINESS CASE

The Cabinet has considered the Legal, Equalities and Democratic Services Service Review Business Case.

It is RECOMMENDED

That the Legal, Equalities and Democratic Services Service Review Business Case be approved and implemented.

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(The report and appendices in respect of this recommendation are Exempt and are included on “pink” paper at the back of the Council agenda. If Members wish to refer/comment in detail on the documents it will be necessary to consider the Exclusion of the Public from the meeting)

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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE CABINET

14TH JUNE 2017, AT 6.00 P.M.

PRESENT: Councillors G. N. Denaro (Leader), K.J. May (Deputy Leader),
M. A. Sherrey, C. B. Taylor and P. J. Whittaker

Officers: Mr K. Dicks, Ms S. Hanley, Mrs C. Felton, Ms D. Poole, Mr J.
Godwin, Mr P. Field and Ms R. Cole (up until Minute 12/17)

1/17 **APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor B. T. Cooper.

2/17 **DECLARATIONS OF INTEREST**

There were no declarations of interest.

3/17 **MINUTES**

The minutes of the meeting of the Cabinet held on 5th April 2017 were submitted.

RESOLVED that the minutes of the meeting of the Cabinet held on 5th April 2017 be approved as a correct record.

4/17 **OVERVIEW AND SCRUTINY BOARD**

The minutes of the meetings of the Overview and Scrutiny Board held on 27th March 2017 and 24th April 2017 were submitted.

It was noted that that the recommendation contained in Minute 109/16 had been considered and approved at Cabinet on 5th April 2017.

RESOLVED that the minutes of the meetings of the Overview and Scrutiny Board held on 27th March 2017 and 24th April 2017 be noted.

5/17 **OUTSIDE BODIES 2017/18 - APPOINTMENTS BY CABINET**

The Cabinet considered a report on the appointment of Members to a number of Outside Bodies for 2017/18 which were executive functions and therefore made by Cabinet.

RESOLVED that appointments be made to the Outside Bodies as listed in the Appendix attached.

6/17

COMMUNITY ENGAGEMENT STRATEGY

Members considered a revised Community Engagement Strategy. It was noted that the Portfolio Holder had been consulted on the Strategy which had been drawn up following with service managers and the Communications Team.

It was reported that the Strategy was intended to assist all staff and Members to design and deliver appropriate services to meet the needs of local communities. It covered both statutory and non-statutory consultations.

The Strategy set out the Council's approach to enabling residents and customers to be informed and involved and to allow them to share opinions and have an impact on decision making. This was particularly important as the transformation of the Council's services requires looking at what is done from the perspective of the residents or customers.

It was reported that there was an Action Plan to sit under the Strategy containing operational details for the use of officers. This would include appropriate measures so progress and effectiveness could be understood. It was also intended that the Strategy be reviewed on a regular basis.

Following discussion it was

RESOLVED that the Community Engagement Strategy as set out in appendix 1 to the report be approved.

7/17

EQUALITY STRATEGY AND EQUAL OPPORTUNITIES POLICY

The Cabinet considered a report on an amended Equality Strategy and Equal Opportunities Policy. It was noted that the Portfolio Holder had been consulted together with the Trade Unions.

It was noted that the Strategy related directly to how the Authority approaches Equality and Diversity and formed overarching principles for engagement with all members of the community and the provision of support and empowerment.

It was reported that the Strategy would assist the Council in considering equalities issues both as an employer and in delivering services. The Strategy would contribute to how the Authority meets the Public Sector Equality Duty established in the Equality Act 2010.

Following discussion it was

RESOLVED:

- (a) that the Equality Strategy attached at appendix 1 to the report be approved; and
- (b) that the Equal Opportunity Policy attached at appendix 2 to the report be approved.

8/17

ANTI-FRAUD AND CORRUPTION POLICY

Members considered a report on an updated Anti-Fraud and Corruption Policy.

It was noted that the amended Policy contained sections on the importance of Members and officers maintaining the culture of preventing and detecting any fraud and corruption within the Authority; responsibilities of Members and officers at different levels; and detection and investigation.

Following discussion it was

RESOLVED that the Anti-Fraud and Corruption Policy attached as an appendix to the report be approved.

9/17

REVISED TREASURY MANAGEMENT STRATEGY 2017/18 - 2019/20

Members considered a report on a proposal to revise the Treasury Management Strategy Statement and Investment Strategy to increase the Council's authorised and operational borrowing limit by £6m.

Members were reminded that the authorised and operational borrowing limits for 2017/18 had been approved by Council in March 2017 at £15m and £12m respectively as part of the Treasury Management Strategy Statement and Investment Strategy. There was an option to amend the limits during the financial year if necessary.

It was noted that the Council had entered into an agreement to pay Worcestershire Pension Fund pension payments for the next three years in advance. This would mean the Council would receive a discount which, after allowing for any temporary borrowing costs would result in a saving of £137k per annum for three years. Therefore in order to enable cash flow to be managed during 2017/18 it would be necessary to increase the Operational and Authorised borrowing limits by £6m.

Cabinet were in support of the proposal and requested that a breakdown of the cost of borrowing and discount for each year be provided for Members.

Officers also reported that potentially there may be further proposals during the year to amend the Treasury Strategy as part of Business

Cases to be considered by Members in order to meet the requirements of the Council's Commercialism agenda.

RECOMMENDED:

- (a) that the Authorised Limit for borrowing be increased from £15million to £21million for 2017/18;
- (b) that the Operational Limit for borrowing be increased from £12million to £18million for 2017/18

10/17

LOCAL GOVERNMENT ACT 1972

That under Section 100 I of the Local Government Act 1972, as amended, the public be excluded from the meeting during the consideration of the items of business the subject of the following minutes on the grounds that they involve the disclosure of "Exempt Information" as defined in Part 1 of Schedule 12A to the Act, the relevant part being as set out below and that it is in the public interest to do so.

<u>Minute No</u>	<u>Paragraph</u>
11 /17	4
12 /17	4
13 /17	4

11/17

FACILITY MANAGEMENT AND CLEANING REVIEW BUSINESS CASE

Cabinet considered the Business Case for a shared Facility Management (Caretaking) and Cleaning Service in Bromsgrove DC and Redditch BC. The Business Case had been recommended for approval by the Shared Services Board.

It was noted that the Overview and Scrutiny Board had requested additional information in the form of a breakdown of costs in relation to Parkside. The Cabinet endorsed this request.

Following discussion it was

RECOMMENDED that the proposals as set out in the Facility Management and Cleaning Review Business Case be approved and implemented.

12/17

PARKS AND OPEN SPACES REVIEW BUSINESS CASE

The Cabinet considered a Business Case for a shared Parks and Green Space Stewardship Team in Bromsgrove DC and Redditch BC. The proposal had been recommended for approval by the Shared Services Board. A brief addendum was circulated containing a summary of total savings and an amended section of the risk matrix.

Following discussion it was

RECOMMENDED that the proposals set out in the Parks and Green Space Stewardship Team Business Case be approved and implemented.

13/17

LEGAL, EQUALITIES AND DEMOCRATIC SERVICES REVIEW BUSINESS CASE

The Cabinet considered the Legal and Democratic Services Service Review Business Case.

Following discussion it was

RECOMMENDED that the Legal and Democratic Services Service Review Business Case be approved.

The meeting closed at 6.45 p.m.

Chairman

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Outside Bodies By Office (Cabinet appointments)

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Age UK Bromsgrove, Redditch and Wyre Forest branches have recently combined to create a new charity. Details of nominations are awaited and we are asked not to appoint to the charity in the meantime.	Portfolio holder with responsibility for older people	None to be made; await clarification from Age UK	
Greater Birmingham and Solihull Local Enterprise Partnership (LEP)	One Leader and one Substitute nominated from 3 North Worcestershire Councils	Cllr G. Chance, Redditch BC Sub: Cllr T Ian Hardiman, Wyre Forest DC	Cllr G. Chance Redditch BC Sub: Cllr I. Hardiman Wyre Forest DC
Greater Birmingham and Solihull LEP Supervisory Board	Leader by office Substitute – Deputy Leader Check each year	Councillor Denaro Substitute Councillor Taylor	Cllr G. Denaro Sub: Cllr K. May
Greater Birmingham and Solihull LEP Area EU Structural and Investment Fund (ESIF) Committee	One representative and one substitute to represent the 3 North Worcestershire Districts	Cllr J Fisher, Redditch BC Sub: Dean Piper, North Worcs Economic Development	Cllr I. Hardiman WFDC Sub: Dean Piper North Worcs Economic Development
Bromsgrove Partnership (Local Strategic Partnership)	Leader (Portfolio holder) Substitute – Deputy Leader	Councillor May Councillor Taylor	Cllr G. Denaro Sub: Cllr K. May
District Councils Network	Leader Substitute – Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Sub: Cllr K. May

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Cabinet 14th June 2017

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Local Government Association General Assembly	Leader Substitute – Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Sub: Cllr k. May
North Worcestershire Community Safety Partnership	Cabinet member	(Councillor Smith)	Cllr M. Sherrey
PATROL (Parking And Traffic Regulations Outside London) Adjudication Joint Committee	Portfolio Holder for Environmental Services Substitute:	(Councillor Smith) Sub:	Cllr P. Whittaker
West Midlands Employers (previously West Midlands Councils)	Portfolio Holder for Human Resources	Councillor Denaro Sub: Councillor May	Cllr G. Denaro Sub: Cllr K. May
Shared Services Members Board (by office and 2 further representatives appointed at Council)	Leader Deputy Leader	Councillor Denaro Councillor Taylor	Cllr G. Denaro Cllr K. May (Cllrs R. Deeming and S. Baxter were appointed at Cll)
Worcestershire Health and Wellbeing Board	1 rep for North Worcestershire and 1 substitute	Cllr Sherrey Sub: Cllr P Witherspoon, Redditch BC	Cllr M. Sherrey Sub: Cllr C. Rogers, WFDC
Health Improvement Group (HIG – a sub group of the Worcestershire Health and Wellbeing Board)	1 rep for North Worcestershire	Cllr Sherrey	Cllr M. Sherrey
Worcestershire Intermediate Body to Deliver European Structural Investment	One representative and one substitute to represent the 3 North	Cllr J Fisher (Redditch BC) Sub: Dean Piper,	Cllr I. Hardiman WFDC Sub: Dean Piper

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Cabinet 14th June 2017

Organisation	Number of representatives and length of term	Representation 2016-17	Nominations 2017-18
Funds (ESIF)	Worcestershire Districts	(NWEDR)	NWEDR
Worcestershire Local Enterprise Partnership	One representative on behalf of the 3 North Worcestershire Councils – required by LEP constitution	Cllr May Sub: Leader from Wyre Forest (Cllr Marcus Hart) or Redditch (Cllr Bill Hartnett)	Cllr K. May Sub: Leader or relevant Cabinet Member from WFDC or RBC
Worcestershire Local Strategic Partnership	Leader Nominated substitute of the Deputy Leader	Councillor Denaro Councillor Taylor	Cllr K. May Councillor C. Taylor
Worcestershire Local Transport Board	Two representatives and one substitute from the North Worcestershire authorities	Cllr G Chance, Redditch BC (Cllr T Onslow) Wyre Forest DC Substitute: Councillor R Laight	Cllr I. Hardiman WFDC Cllr G. Chance RBC

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COUNCIL

21st June 2017

NOTICE OF MOTION – SHARED SERVICES COSTS

The following Notice of Motion has been submitted in accordance with Procedure Rule 10 by Councillor P. M. McDonald:

“In the light of the recent discussions regarding the extending of shared services and the reports made by the Internal Auditor regarding the poor recording of costs allocated between Bromsgrove and Redditch. That this Council calls upon leaders of all parties to come together to immediately carry out a full review of all costs allocated to each Council, to ensure Bromsgrove Council Tax payers are receiving their fair share of services and not subsidising those of Redditch”

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Appendix

Note to Council 21st June 2017

Additional Information

Revised Treasury Management Strategy Statement 2017/18 to 2019/20

There was a requests at Cabinet 14th June for a breakdown of the net £137k saving per annum showing the discount received less the cost of borrowing. This is provided below:-

<i>Savings from advance payment of Pension Contributions</i>	2017/18 £'000	2018/19 £'000	2019/20 £'000	Total £'000
Discount received for advance payment	91	151	215	457
Cost of borrowing	-13	-23	-10	-46
Net Saving	78	128	205	411

The average saving over the three years is £137k (£411k/3).

The discount provided by Worcestershire Pension Fund reflects the period of the advance payment so the highest discount is received for year 3 where the payment has been made three years early.

The borrowing costs assumes interest rates of 0.25% 2017/18, 0.75% 2018/19 and 1.0% 2019/20. The amount of the advance payment reduces each month as the Council retains the month's employer deductions. The increased interest cost in 2018/19 reflects the increased interest rate.

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By virtue of paragraph(s) 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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By virtue of paragraph(s) 4 of Part 1 of Schedule 12A of the Local Government Act 1972.

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